

**MINUTES OF MEETING
OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Osprey Oaks Community Development District’s Board of Supervisors was held on **Monday, June 5, 2017 at 6:15 p.m.**, at the **Clubhouse of Osprey Oaks, located at 7054 Muscovy Court, Lake Worth, Florida 33463.**

Present and constituting a quorum were:

Meredith Naim	Chair
James Giolda	Vice Chair
John Flaherty	Assistant Secretary
Steve Ratkowski	Assistant Secretary
Jeffrey Fuchs	Assistant Secretary

Also present were:

Cindy Cerbone	Wrathell, Hunt and Associates, LLC
Ginger Wald	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Naim called the meeting to order at 6:17 p.m. Supervisors Naim, Giolda, Ratkowski and Fuchs were present, in person. Supervisor Flaherty was not present at roll call.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Consideration of District Policy: Meeting Procedures

Mrs. Naim recalled that, at the previous meeting, the Board was directed to review the draft policy, for discussion; however, she felt that meeting policies and procedures were unnecessary, as the District was smaller than most. Certain sections were important and should be retained, such as, “Procedures for Debate – Section A, Decorum”. The last four words of the sentence in Section B should be deleted because, if there was a quorum of three Board Members

and one was the Chair, it would be unnecessary to exclude the Chair from making a second but she would not object if the Board ruled that the Chair could not make a motion. Ms. Wald stated that the Chair may pass the gavel and make a motion. The item would be removed from future agendas, unless requested.

FOURTH ORDER OF BUSINESS

Discussion: Public Records Request(s) from Board Members

A. Environmental Resources Management (ERM)

Ms. Cerbone recalled that, in the previous meeting, Mr. Flaherty requested records from the ERM office. At the Palm Beach County ERM Office, Ms. Cerbone learned that, in March 2016, the performance and payment bond met ERM standards and was returned to the Developer. In August 2016, an anonymous resident reported that there was purposeful damage to the littoral areas or the banks. Following an inspection, a Notice of Violation was filed and the community was fined. Mr. Schnars, the engineer of record, was contacted and those areas were restored. ERM was satisfied with the remediation.

*****Mr. Flaherty arrived at the meeting at 6:30 p.m.*****

Mr. Flaherty felt that it was important for one or more Board Members to assess filed ERM documents and volunteered to visit the ERM office to review documents and provide a report.

FIFTH ORDER OF BUSINESS

Continued Discussion: Fiscal Year 2018 Proposed Budget

Ms. Cerbone stated that the increase in the “Supervisor” line item, on Page 1, from \$4,000 to \$12,000, increased the assessment by \$30, per unit. Ms. Cerbone stated that, in order to take advantage of the annual Truth in Millage (Trim) notices that would be mailed to property owners, the Public Hearing must be changed from September 5 to a later date.

On MOTION by Mr. Giolda and seconded by Mr. Flaherty, with all in favor, rescheduling the Public Hearing from September 5, 2017 to September 14, 2017 at 6:15 p.m., at this location, pending availability, and authorizing Staff to advertise the hearing date, were approved.

SIXTH ORDER OF BUSINESS

Consideration of Responses to Request for Qualifications (RFQ) for District Engineering Services

- A. RFQ Package**
- B. Affidavit of Publication**
- C. Respondents**
 - i. Higgins Engineering, Inc.**
 - ii. Motre Co. LLC**
- D. Ranking**
- E. Award of Contract/Authorization to Negotiate with Number-One Ranked Firm**

This item was deferred.

SEVENTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of April 30, 2017

A. Check Register

In response to Mrs. Naim’s question, Ms. Cerbone confirmed that the “Supervisor” line item was over budget, at 120%, due to the increased number of meetings.

B. Invoices

The invoices were provided for informational purposes.

On MOTION by Mr. Giolda and seconded by Mr. Flaherty, with all in favor, the Unaudited Financial Statements as of April 30, 2017, were approved.

EIGHTH ORDER OF BUSINESS

Approval of May 1, 2017 Regular Meeting Minutes

Mrs. Naim presented the May 1, 2017 Regular Meeting Minutes and asked for any additions deletions or corrections.

On MOTION by Mr. Giolda and seconded by Mr. Flaherty, with all in favor, the May 1, 2017 Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. 366 Registered Voters in District as of April 15, 2017

Ms. Cerbone stated that there were 366 registered voters residing within the boundaries of the District as of April 15, 2017.

ii. NEXT MEETING DATE: July 10, 2017 at 6:15 P.M.

The next meeting would be held on July 10, 2017 at 6:15 p.m., at this location. Ms. Cerbone would poll the Board and, if there were quorum issues or no new items for consideration, the July meeting would be cancelled. Ms. Cerbone forwarded information to the Board regarding questions posed to the District Engineer, at the last meeting.

TENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests

Mr. Fuchs stated that the proposed Hypoluxo Storage Facility plan was withdrawn. Mrs. Naim stated that the transaction failed because there was an issue with the permit and the facility was still on the market.

In response to Mr. Flaherty's question regarding the \$3,500 Trustee fee, Ms. Cerbone stated that Wells Fargo was the Trustee and confirmed that it was an annual fee. Discussion ensued regarding the responsibilities of the Trustee and the District Manager.

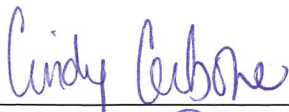
TWELFTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Ms. Naim and seconded by Mr. Ratkowski,
with all in favor, the meeting adjourned at 7:16 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair