

OSPREY OAKS
COMMUNITY DEVELOPMENT
DISTRICT

REGULAR MEETING
AGENDA

March 5, 2018

Osprey Oaks Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W • Boca Raton, Florida 33431
Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

February 23, 2018

Board of Supervisors
Osprey Oaks Community Development District

<u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

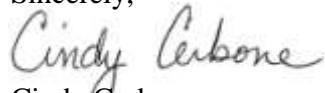
A Regular Meeting of the Osprey Oaks Community Development District's Board of Supervisors will be held on Monday, March 5, 2018 at 6:15 p.m., at the Clubhouse of Osprey Oaks, located at 7054 Muscovy Court, Lake Worth, Florida 33463. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Discussion: Fiscal Year 2019 Budget
4. Notice of General Election: November 6, 2018
 - Official Candidate Qualifying Period: Noon, June 18, 2018 – Noon, June 22, 2018
 - Candidates May Pre-Qualify Beginning June 4, 2018 at 10:00 A.M.
 - Consideration of Resolution 2018-01, Implementing Section 190.006(3)(A)(2)(C), Florida Statutes, and Instructing the Palm Beach County Supervisor of Elections to Conduct the District's General Election [Seats 3 & 4]
5. Discussion: Pressure Cleaning Pavers
6. Approval of Unaudited Financial Statements as of January 31, 2018
 - A. Check Register
 - B. Invoices
7. Approval of February 5, 2018 Regular Meeting Minutes
8. Staff Reports
 - A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*
 - B. District Engineer: *Schnars Engineering Corporation*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - i. NEXT MEETING DATE: April 2, 2018 at 6:15 P.M.

9. Public Comments
10. Supervisors' Requests
11. Adjournment

Should you have any questions and/or concerns, please contact me directly at (561) 346-5294.

Sincerely,


Cindy Cerbone

District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

**Call-in number: 1-888-354-0094
Conference ID: 8518503**

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

4

RESOLUTION 2018-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE OSPREY OAKS COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3)(A)(2)(c), FLORIDA STATUTES, AND INSTRUCTING THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS TO CONDUCT THE DISTRICT’S GENERAL ELECTION

WHEREAS, the Osprey Oaks Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Palm Beach County, Florida; and

WHEREAS, the Board of Supervisors of Osprey Oaks Community Development District (hereinafter the “Board”) seeks to implement section 190.006(3)(A)(2)(c), Florida Statutes, and to instruct the Palm Beach County Supervisor of Elections to conduct the District’s General Elections.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE OSPREY OAKS COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Board is currently comprised of the following individuals: John S. Flaherty, Steve Ratkowski, Jim Giolda, Jeffrey (Jeff) Fuchs, Meredith S. Naim.

Section 2. The term of office for each member of the Board is as follows:

<u>Seat</u>	<u>Supervisor</u>	<u>Term (Including Expiration Date)</u>
Seat 1	John S. Flaherty	11/08/2016 - 11/2020
Seat 2	Steve Ratkowski	11/22/2016 - 11/2020
Seat 3	Jim Giolda	09/27/2016 - 11/2018
Seat 4	Jeffrey (Jeff) Fuchs	04/03/2017 - 11/2018
Seat 5	Meredith S. Naim	11/08/2016 - 11/2020

Section 3. Seat 3, currently held by Jim Giolda, and Seat 4, currently held by Jeffrey (Jeff) Fuchs, are scheduled for the General Election in November 2018.

Section 4. Members of the Board receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

Section 5. The term of office for the individuals to be elected to the Board in the November 2018 General Election is four years.

Section 6. The new Board members shall assume office on the second Tuesday following their election.

Section 7. The District hereby instructs the Supervisor of Elections to conduct the District's General Elections on the ballot of the 2018 General Election. The District understands that it will be responsible to pay for its proportionate share of the general election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor of Elections.

PASSED AND ADOPTED THIS 5TH DAY OF MARCH, 2018.

**OSPREY OAKS COMMUNITY
DEVELOPMENT DISTRICT**

CHAIR/VICE CHAIR

ATTEST:

SECRETARY/ASSISTANT SECRETARY

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

6

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
JANUARY 31, 2018**

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JANUARY 31, 2018**

	General Fund	Debt Service Fund	Total Governmental Funds
ASSETS			
Cash	\$ 84,215	\$ -	\$ 84,215
Investments			
Reserve	-	132,155	132,155
Interest	-	1	1
Revenue	-	131,724	131,724
Prepayment	-	2,360	2,360
Due from general fund	-	3,233	3,233
Total assets	\$ 84,215	\$ 269,473	\$ 353,688
 LIABILITIES AND FUND BALANCES			
Liabilities:			
Due to debt service fund	\$ 3,233	\$ -	\$ 3,233
Total liabilities	3,233	-	3,233
Fund balances:			
Restricted for:			
Debt service	-	269,473	269,473
Unassigned	80,982	-	80,982
Total fund balances	80,982	269,473	350,455
Total liabilities and fund balances	\$ 84,215	\$ 269,473	\$ 353,688

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED JANUARY 31, 2018**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ 2,278	\$ 82,597	\$ 85,736	96%
Interest and miscellaneous	3	9	-	N/A
Total revenues	<u>2,281</u>	<u>82,606</u>	<u>85,736</u>	96%
EXPENDITURES				
Professional & administrative				
Supervisors	-	800	12,000	7%
Management/accounting/recording	2,833	11,333	42,000	27%
Legal	1,595	2,200	9,000	24%
Engineering	-	-	2,000	0%
Audit	-	-	4,500	0%
Arbitrage rebate calculation	-	-	1,200	0%
Dissemination agent	83	333	1,000	33%
Trustee	-	-	3,500	0%
Telephone	8	33	100	33%
Postage	8	16	500	3%
Printing & binding	21	83	250	33%
Legal advertising	-	-	1,000	0%
Annual special district fee	-	175	175	100%
Insurance	-	5,621	5,621	100%
Contingencies/bank charges	28	109	500	22%
Website	-	616	615	100%
Information system services	-	420	420	100%
Total professional & administrative	<u>4,576</u>	<u>21,739</u>	<u>84,381</u>	26%
Other fees & charges				
Property appraiser	-	-	462	0%
Tax collector	23	826	893	92%
Total other fees & charges	<u>23</u>	<u>826</u>	<u>1,355</u>	61%
Total expenditures	<u>4,599</u>	<u>22,565</u>	<u>85,736</u>	26%
Excess/(deficiency) of revenues over/(under) expenditures	(2,318)	60,041	-	
Fund balances - beginning	<u>83,300</u>	<u>20,941</u>	<u>19,747</u>	
Fund balances - ending	<u>\$ 80,982</u>	<u>\$ 80,982</u>	<u>\$ 19,747</u>	

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2012
FOR THE PERIOD ENDED JANUARY 31, 2018**

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Special assessment - on roll	\$ 3,266	\$ 118,418	\$ 122,918	96%
Interest	116	399	-	N/A
Total revenues	<u>3,382</u>	<u>118,817</u>	<u>122,918</u>	97%
EXPENDITURES				
Debt service				
Principal	-	20,000	20,000	100%
Interest	-	51,104	101,638	50%
Total debt service	<u>-</u>	<u>71,104</u>	<u>121,638</u>	58%
Other fees & charges				
Tax collector	33	1,184	1,280	93%
Total other fees and charges	<u>33</u>	<u>1,184</u>	<u>1,280</u>	93%
Total expenditures	<u>33</u>	<u>72,288</u>	<u>122,918</u>	
Excess/(deficiency) of revenues over/(under) expenditures	3,349	46,529	-	
Fund balances - beginning	<u>266,124</u>	<u>222,944</u>	<u>220,584</u>	
Fund balances - ending	<u><u>\$ 269,473</u></u>	<u><u>\$ 269,473</u></u>	<u><u>\$ 220,584</u></u>	

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

6A

Osprey Oaks CDD
Check Detail
 January 2018

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2629	01/24/2018	BILLING COCHRAN,LYLES , MAURO RAMSEY	101.001 · Suntr...		-1,595.00
Bill	146090	01/18/2018		514.310 · Legal ...	-1,595.00	1,595.00
TOTAL					-1,595.00	1,595.00
Bill Pmt -Check	2630	01/24/2018	FEDEX	101.001 · Suntr...		-8.57
Bill	6-037-27330	01/18/2018		519.410 · Postage	-8.57	8.57
TOTAL					-8.57	8.57
Bill Pmt -Check	2631	01/24/2018	WRATHELL, HUNT & ASSOC LLC	101.001 · Suntr...		-2,945.83
Bill	2017-10988	01/18/2018		512.311 · Mana...	-2,833.33	2,833.33
				513.312 · Disse...	-83.34	83.34
				519.411 · Telep...	-8.33	8.33
				519.470 · Printi...	-20.83	20.83
TOTAL					-2,945.83	2,945.83
Check	2632	01/26/2018	OSPREY OAKS CDD	101.001 · Suntr...		-2,567.10
				207.201 · Due t...	-2,567.10	2,567.10
TOTAL					-2,567.10	2,567.10

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

6B

DEC 27 REC'D

OSPREY OAKS COMMUNITY DEVELOPMENT DISTRICT
2300 GLADES ROAD, SUITE 410W
BOCA RATON FL 33431

Page: 1
11/30/2017
Account No: 861-064670
Statement No: 146090

Attn: CRAIG WRATHELL

OSPREY OAKS CDD

SH, 3/10
001

Fees

		Hours
11/06/2017		
GEW	PREPARE FOR, TRAVEL AND ATTEND BOARD OF SUPERVISORS MEETING	3.90
11/08/2017		
GEW	RECEIPT AND REVIEW CORRESPONDENCE FROM CINDY CERBONE	0.20
11/09/2017		
GEW	RECEIPT, REVIEW AND REPLY TO CORRESPONDENCE FROM CINDY CERBONE	0.20
11/14/2017		
MJP	RECEIPT AND REVIEW CORRESPONDENCE FROM INEZ WILLIAMS AT DIVISIONS OF ELECTIONS	0.10
GEW	RECEIPT AND REVIEW CORRESPONDENCE FROM CINDY CERBONE	0.20
11/15/2017		
GEW	TELEPHONE CONFERENCE WITH SUPERVISOR NAIM	0.20
11/27/2017		
GEW	RECEIPT AND REVIEW CORRESPONDENCE FROM CINDY CERBONE	0.20
GEW	TELEPHONE CONFERENCE WITH CINDY CERBONE	0.20
11/28/2017		
GEW	RECEIPT, REVIEW AND REPLY TO CORRESPONDENCE FROM DAPHNE GILLYARD	0.20
GEW	CORRESPONDENCE TO CINDY CERBONE AND RECEIVE REPLY	0.20
11/29/2017		
DEL	RECEIPT AND REVIEW CORRESPONDENCE FROM DISTRICT MANAGER	0.10

OSPREY OAKS CDD

		Hours	
GEW	RECEIPT AND REVIEW CORRESPONDENCE FROM DAPHNE GILLYARD	0.10	
	For Current Services Rendered	5.80	1,595.00

<u>Timekeeper</u>	<u>Recapitulation</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
DENNIS E. LYLES		0.10	\$275.00	\$27.50
GINGER E. WALD		5.60	275.00	1,540.00
MICHAEL J. PAWELCZYK		0.10	275.00	27.50

Previous Balance	\$2,145.00 ?
Total Current Work	1,595.00
Balance Due	\$3,740.00

PLEASE MAKE CHECKS PAYABLE TO
BILLING, COCHRAN, LYLES, MAURO & RAMSEY, P.A.
PLEASE RETURN ONE COPY OF THIS STATEMENT WITH YOUR PAYMENT
IRS NO. 59-1756046

Wrathell, Hunt & Associates, LLC

2300 Glades Rd.
Suite 410W
Boca Raton, FL 33431

Invoice

Date	Invoice #
1/1/2018	2017-10988

Bill To:
Osprey Oaks CDD 2300 Glades Rd. Suite 410W Boca Raton, FL 33431

Description	Amount
Management <i>512.311</i>	2,833.33
Dissemination Agent <i>513.312</i>	83.34
Telephone <i>519.411</i>	8.33
Printing & Binding <i>519.470</i>	20.83
<i>001</i>	
<i>Building client relationships one step at a time ...</i>	Total \$2,945.83



Invoice Number	Invoice Date	Account Number
6-037-27330	Dec 26, 2017	4235-9722-4

FedEx Tax ID: 71-0427007

Billing Address:

OSPREY OAKS CDD
2300 GLADES RD STE 410W
BOCA RATON FL 33431-8556

Shipping Address:

OSPREY OAKS CDD
2300 GLADES RD STE 410W
BOCA RATON FL 33431-8556

**Invoice Questions?
Contact FedEx Revenue Services**

Phone: (800) 645-9424
M-F 7-5 (CST)
Fax: (800) 548-3020
Internet: www.fedex.com/usgovt

Invoice Summary Dec 26, 2017

FedEx Express Services

Transportation Charges		8.16
Special Handling Charges		0.41
Total Charges	USD	\$8.57
TOTAL THIS INVOICE	USD	\$8.57

Other discounts may apply.

*319,416
201*

JAN 03 REC'D

Detailed descriptions of surcharges can be located at fedex.com



Invoice Number	Invoice Date	Account Number	Page
6-037-27330	Dec 26, 2017	4235-9722-4	3 of 3

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Dec 21, 2017 **Cust. Ref.:** Osprey Oaks **Ref.#2:**
Payor: Third Party **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- Distance Based Pricing, Zone 5

Automation	INET	Sender	Recipient	
Tracking ID	771068452073	Nina Carol	Mary Dallatore	
Service Type	FedEx Priority Overnight	Wrathell, Hunt & Associates, L	Wells Fargo Bank	
Package Type	FedEx Envelope	2300 GLADES ROAD	123 S. Broad Street, Suite 150	
Zone	05	BOCA RATON FL 33431 US	PHILADELPHIA PA 19109 US	
Packages	1			
Rated Weight	N/A			
Delivered	Dec 22, 2017 11:00			
Svc Area	A1	Transportation Charge		8.16
Signed by	C.PRONIO	Fuel Surcharge		0.41
FedEx Use	000000000/66044/	Total Charge	USD	\$8.57
			Third Party Subtotal	USD
				\$8.57
			Total FedEx Express	USD
				\$8.57

**OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

7

1 **MINUTES OF MEETING**
2 **OSPREY OAKS**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 A Regular Meeting of the Osprey Oaks Community Development District’s Board of
6 Supervisors was held on Monday, February 5, 2018 at 6:15 p.m., at the Clubhouse of Osprey
7 Oaks, located at 7054 Muscovy Court, Lake Worth, Florida 33463.
8

9 **Present and constituting a quorum were:**

10 Meredith Naim	Chair
11 Jim Giolda	Vice Chair
12 Steve Ratkowski	Assistant Secretary
13 John Flaherty	Assistant Secretary
14 Jeffrey Fuchs	Assistant Secretary

15 **Also present were:**

16	
17	
18	
19 Cindy Cerbone	District Manager
20 Ginger Wald	District Counsel
21 Robert Harding	Resident and HOA President
22 Ted Glover	Resident
23 Ken Revilla	Resident
24 Ken Naim	Resident

25
26
27 **FIRST ORDER OF BUSINESS**

Call to Order/Roll Call

28
29 Ms. Naim called the meeting to order at 6:17 p.m. All Supervisors were present, in
30 person.
31

32 **SECOND ORDER OF BUSINESS**

Public Comments

33
34 There being no public comments, the next item followed.
35

36 **THIRD ORDER OF BUSINESS**

**Discussion: Public Records Request(s)
from Board Members**

37
38
39 **A. Environmental Resources Management (ERM)**

40 Mr. Flaherty stated that he met with ERM’s Acting Administrator and staff to review and
41 discuss the plans that were submitted and compare them against the Notice of Violation (NOV)
42 they received relating to the littoral area. The HOA made the necessary corrections and the
43 meeting ended with no fines being assessed to the CDD. Once the final inspection is completed,
44 which is scheduled for next month, they would then close the record on the NOV.

45 Mr. Flaherty stated that, per ERM, the CDD went over its removal by 12% and ERM
46 preferred removal by hand instead of machinery. The CDD only has to maintain the area; it does
47 not need to apply for cleanup. Usually, ERM inspections are random; however, in this instance,
48 it was specifically brought to their attention. The bond was released. ERM mentioned that, if
49 the CDD ever decided to move the littoral zones, it could, if it remained the correct amount,
50 percentage-wise.

51 Discussion ensued regarding ERM reviewing the CDD’s original plans and not the final
52 plans that reflect where the zones are located. It was noted that the change was made to group
53 the littorals into one patch so they did not abut the rear of anyone’s yard and obstruct lake views.

54
55 **FOURTH ORDER OF BUSINESS**

Discussion Correspondence

56
57 **A. Letter from Palm Beach County Department of Planning, Zoning and Building to**
58 **Osprey Oaks CDD Regarding CDD Affidavits of Compliance**

59 This item was provided for informational purposes.

60 **B. Letter from Mr. Jonathan Berman to Office of Attorney General Ms. Pam Bondi**
61 **Regarding CDD Ordinance Violations and Others**

62 This item was provided for informational purposes.

63 **C. Email from Florida Attorney General’s Office to Osprey Oaks CDD and**
64 **Department of Economic Opportunity Special District Accountability Program**

65 This item was provided for informational purposes.

66 **D. Letter from Mr. Jim Giolda, Manager, BR Osprey Acquisition, LLC, to Mr.**
67 **Lorenzo Aghemo, Palm Beach County Planning Director, Regarding CDD**
68 **Affidavits of Compliance**

69 This item was provided for informational purposes.

70 Ms. Cerbone gave a brief overview and timeline of the activities relating to the NOV
71 regarding a certain ordinance. The District received a letter from the Attorney General advising

72 the District to handle this matter as it deems appropriate; however, since the District is not a
 73 party in this matter and has no control over the involved residents, the Developer, the County or
 74 any involved parties, so the District cannot do anything. Ms. Cerbone stressed that the District
 75 was never a party to this matter and has no legal responsibility or rights, in this matter, and
 76 suggested that, Board Members with an issue such as this should address it, as a resident, with
 77 whichever party is responsible. In response to the question of whether the County requested
 78 anything from the District, Ms. Cerbone replied no, the District was only copied on these
 79 matters, for informational purposes.

80

81 **FIFTH ORDER OF BUSINESS**

**Consideration of Rejection of Responses
 to Request for Qualifications (RFQ) for
 District Engineering Services**

82
83
84

85 Ms. Naim recalled previous discussions about rejecting the responses to the Request for
 86 Qualifications and District Counsel recommended an official vote to reject all bids.

87 In response to a Board Member’s question of why this motion was necessary, Ms.
 88 Cerbone explained that District Counsel suggested this process in order to clarify, for the record,
 89 the Board’s decision to formally reject the bids received.

90 Ms. Wald explained that, with the Board deciding at the last meeting to retain the current
 91 District Engineer, Schnars Engineering, a motion to reject all the bids received should have been
 92 made. This action formally completes the RFQ process.

93

**On MOTION by Ms. Giolda and seconded by Mr. Flaherty,
 with all in favor, rejecting all bid responses to the Request for
 Qualifications (RFQ) for District Engineering Services, was
 approved.**

94
95
96
97
98
99

100 **SIXTH ORDER OF BUSINESS**

**Approval of Unaudited Financial
 Statements as of December 31, 2017**

- 101
- 102
- 103 **A. Check Register: *October - December***
- 104 **B. Invoices: *October - December***

105 Ms. Naim presented the Unaudited Financial Statements as of December 31, 2017.
 106 Assessment revenue collections were at 94%.

On MOTION by Mr. Flaherty and seconded by Ms. Naim, with all in favor, the Unaudited Financial Statements as of December 31, 2017, were approved.

SEVENTH ORDER OF BUSINESS

Approval of November 6, 2017 Regular Meeting Minutes

Ms. Naim presented the November 6, 2017 Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 176: Change “Mr.” to “Ms.”

On MOTION by Mr. Ratkowski and seconded by Mr. Gielda, with all in favor, the November 6, 2017 Regular Meeting Minutes, as amended, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

There being no report, the next item followed.

B. District Engineer: *Schnars Engineering Corporation*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

i. Board Member Seats in November, 2018 General Election

- **SEAT 3: Currently Held by Jim Gielda**
- **SEAT 4: Currently Held by Jeff Fuchs**

Ms. Cerbone stated, at the next meeting, she would present a Resolution relating to Board Seats 3 and 4, which are up for election in November. She explained the candidate qualification process, which consisted of advertising, sometime in June, for the upcoming elections and interested parties should file with the Supervisor of Elections (SOE) office, within the appropriate deadline, in order to be included in the November General Election. If no one runs for a seat, the Board Member would retain their seat until someone else is appointed.

140 Ms. Wald explained the holdover process such that, if no candidates qualified to be
141 placed on the ballot, Florida Statutes allow the Board to proceed in declaring a vacancy and then
142 appointing someone to fill the seat.

143 Discussion ensued regarding various procedural processes, the qualification process in
144 June, the District already meeting the threshold for the General Election process, the qualified
145 voter’s process, etc. Once a candidate has submitted their information and the SOE has
146 approved their candidacy, their name would then be added to the November General Election
147 ballot.

148 **ii. NEXT MEETING DATE: March 5, 2018 at 6:15 P.M.**

149 Ms. Cerbone stated that the next meeting will be held on March 5, 2018 at 6:15 p.m., at
150 this location. Supervisors Giolda and Flaherty would not be in attendance but a quorum was
151 confirmed. The Board previously decided that the next two meetings would be in March and
152 May. Board Members should send their budgetary requirements to Ms. Cerbone, via email, so
153 they are prepared to discuss them at the next meeting, at which, she expects to present the Fiscal
154 Year 2019 proposed budget and schedule the public hearing for September.

155
156 **NINTH ORDER OF BUSINESS Public Comments**

157
158 There being no public comments, the next item followed.

159
160 **TENTH ORDER OF BUSINESS Supervisors’ Requests**

161
162 The Board directed Ms. Cerbone to send a welcome letter to the new HOA Board
163 Members. She would coordinate with Mr. Ratkowski for their contact information and titles.
164 Ms. Cerbone verbally welcomed the new HOA Board Members that were in attendance.

165
166 **ELEVENTH ORDER OF BUSINESS Adjournment**

167
168 There being nothing further to discuss, the meeting adjourned.

169
170 **On MOTION by Ms. Naim and seconded by Mr. Giolda, with**
171 **all in favor, the meeting adjourned at 6:36 p.m.**
172

173
174
175
176
177
178
179

Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT