

**MINUTES OF MEETING  
OSPREY OAKS  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Osprey Oaks Community Development District held a Regular Meeting on August 5, 2019 at 6:30 p.m., at the Clubhouse of Osprey Oaks, located at 7054 Muscovy Court, Lake Worth, Florida 33463.

**Present and constituting a quorum were:**

Meredith Naim	Chair
Jeffrey Fuchs	Vice Chair
Kenneth J. Revilla	Assistant Secretary

**Also present were:**

Cindy Cerbone	District Manager
Lisa Dao	Wrathell, Hunt and Associates, LLC
Ginger Wald	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Naim called the meeting to order at 6:35 p.m. Supervisors Naim, Fuchs and Revilla were present, in person. Supervisors Flaherty and Ratkowski were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Continued Discussion: Proposed Budget for  
Fiscal Year 2019/2020**

Ms. Cerbone reviewed the proposed Fiscal Year 2020 budget and pointed out the line item impacts of implementing a fixed/max annual debt service fee, partially offset from the General Fund by reducing Supervisor fees from \$12,000 to \$8,000 per year, as approved at the June meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2019/2020 and Providing for an Effective Date**

Ms. Naim presented Resolution 2019-04. Discussion ensued regarding the possibility of reducing the number of meetings.

Ms. Cerbone suggested prioritizing the current meeting schedule based upon deadlines and community needs and designating six preferred meetings, with the understanding that other meetings could be cancelled throughout the year if deemed unnecessary.

January, March, May, June, August and September were designated as preferred meeting months. Meetings would remain on the first Monday evening of the month at approximately 6:30 p.m. at the Clubhouse of Osprey Oaks.

**On MOTION by Mr. Fuchs and seconded by Mr. Revilla, with all in favor, Resolution 2019-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2019/2020 and Providing for an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of June 30, 2019**

Ms. Naim presented the Unaudited Financial Statements as of June 30, 2019.

- A. Check Detail: October 2018 through June 2019**
- B. Accounts Payable Invoices**
  - i. May 2019**
  - ii. June 2019**

These items were provided for informational purposes.

**On MOTION by Mr. Fuchs and seconded by Ms. Naim, with all in favor, the Unaudited Financial Statements as of June 30, 2019, were accepted.**

SIXTH ORDER OF BUSINESS

Approval of June 3, 2019 Regular Meeting Minutes

Ms. Naim presented the June 3, 2019 Regular Meeting Minutes.

On MOTION by Mr. Revilla and seconded by Mr. Fuchs, with all in favor, the June 3, 2019 Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

Ms. Wald reported the following:

- Legislative Update: Form 1 will require online submission, beginning in 2022.

B. District Engineer: *Schnars Engineering Corporation*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: September 12, 2019 at 6:30 P.M.**

The next meeting will be held September 12, 2019 at 6:30 p.m.

Mr. Fuchs stated a concern about the County repaving Jog Road and the turning lane into the community and the paving continuing partway into the community entrance. Given the past questions of County versus CDD responsibilities for roadway maintenance, he asked whether that was County property and whether the County notified the CDD.

Ms. Wald stated that the County would have stopped at the property line. The turn lane, which the County required the Developer to install, is County property. The County is not required to notify the CDD when performing road maintenance.

EIGHTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors' Requests

Ms. Naim stated she received a delinquency letter from Tallahassee even though she submitted Form 1 electronically on June 7<sup>th</sup>. Tallahassee advised her that there was an issue entering the forms and stated none of the Supervisors in the CDD had submitted Form 1. She asked the Supervisors to confirm that they received a confirmation of receipt of their Form 1.

Mr. Fuchs stated his mail from the Supervisor of Elections is still going to Ms. Naim's address, despite both Supervisors contacting the Supervisor of Elections.

Ms. Cerbone asked Mr. Fuchs to send her an email stating his correct address so that Staff may address the issue directly with the Supervisor of Elections.

**TENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Revilla and seconded by Ms. Naim, with all in favor, the meeting adjourned at 6:57 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair