

**MINUTES OF MEETING
OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Osprey Oaks Community Development District held a Regular Meeting on April 5, 2021 at 6:30 p.m., at the Pool Deck at the Clubhouse of Osprey Oaks, located at 7054 Muscovy Court, Lake Worth, Florida 33463.

Present were:

Meredith Naim	Chair
Kenneth Revilla	Vice Chair
John Flaherty	Assistant Secretary
Ken Naim	Assistant Secretary
Jeffrey Fuchs	Assistant Secretary

Also present were:

Daniel Rom	District Manager
Ginger Wald	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Naim called the meeting to order at 6:33 p.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2021-02, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the COVID-19 Pandemic

Mr. Rom presented Resolution 2021-02.

On MOTION by Mr. Flaherty and seconded by Mr. Revilla, with all in favor, Resolution 2021-02, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the COVID-19 Pandemic, was adopted.

FOURTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of February 28, 2021

Ms. Naim presented the Unaudited Financial Statements as of February 28, 2021.

- A. Check Detail**
- B. Accounts Payable Invoices**

These items were provided for informational purposes.

On MOTION by Mr. Flaherty and seconded by Ms. Naim, with all in favor, the Unaudited Financial Statements as of February 28, 2021, were accepted.

FIFTH ORDER OF BUSINESS

Discussion: Fiscal Year 2022 Budget Consideration(s)

The Board viewed the Unaudited Financial Statements as Mr. Rom discussed the anticipated \$1,000 increase in the proposed Fiscal Year 2022 budget, compared to the Fiscal Year 2021 budget, as the Management/accounting/recording, Audit and Insurance line items increased. The proposed Fiscal Year 2022 budget would be presented at the next meeting.

Mr. Flaherty asked if Management obtains bids for various services. Mr. Rom replied affirmatively, stating that a Request for Proposals (RFP) or Request for Qualifications (RFQ) would be advertised, if directed to do so by the Board.

Ms. Wald explained that the District uses the same process as the City and County for items within the Florida Statute thresholds. If a formal process is not required, three proposals would be presented for consideration.

Discussion ensued regarding reducing the number of scheduled meetings since the HOA handles most operations activities, assessments and using unassigned fund balance to pay off the debt service reserve. The Board agreed to reducing Management’s fees to \$40,000 and holding six meetings to reduce the Supervisor fees, which would offset the proposed increases.

SIXTH ORDER OF BUSINESS

Approval of December 7, 2020 Regular Meeting Minutes

Ms. Naim presented the December 7, 2020 Regular Meeting Minutes.

On MOTION by Mr. Flaherty and seconded by Mr. Fuchs, with all in favor, the December 7, 2020 Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

Ms. Wald stated that, due to new legislative actions, the next agenda would include a Memorandum of Understanding (MOU) related to E-verify requirements. As of January 1, 2021, the District and its contractors must use the E-verify system. Other legislative updates would be provided at that or the following meeting.

B. District Engineer: *Schnars Engineering Corporation*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: May 3, 2021 at 6:30 P.M.**
 - **QUORUM CHECK**

The next meeting would be held on May 3, 2021 at 6:30 p.m., on the pool deck at the regular meeting location.

Mr. Rom stated that the proposal Fiscal Year 2022 budget would be presented at the May meeting and adopted at the August meeting.

Ms. Wald confirmed that, as the meeting address did not change, there was no need to re-advertise the “pool deck” meeting location as long as there is Clubhouse access and notices are posted directing attendees to the pool deck meeting location.

EIGHTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors’ Requests

Mr. Naim recalled discussions with Ms. Cerbone about the possibility of refinancing the bonds. Ms. Cerbone had confirmed refinancing the bonds was not possible and, through his own research, he too confirmed that the District would not able to refinance for quite a while.

Ms. Naim asked why the Board received several emails from Management about attendance. Mr. Rom discussed Management’s process and explained why three confirmation emails were sent to the Board. He encouraged all Board Members to respond to those emails or call to confirm their attendance to alleviate receiving several confirmation emails.

TENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Ms. Naim and seconded by Mr. Revilla, with all in favor, the meeting adjourned at 7:18 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair