

**MINUTES OF MEETING
OSPREY OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Osprey Oaks Community Development District held a Public Hearing and Regular Meeting on September 9, 2024 at 6:30 p.m., at the Clubhouse of Osprey Oaks, located at 7054 Muscovy Court, Lake Worth, Florida 33463.

Present were:

Meredith Naim	Chair
Jeffrey Fuchs	Vice Chair
Ken Naim	Assistant Secretary
Nick Patrona	Assistant Secretary
John Flaherty	Assistant Secretary

Also present:

Daniel Rom	District Manager
Kristen Thomas	Wrathell, Hunt and Associates, LLC (WHA)
Liza E. Smoker	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Naim called the meeting to order at 6:30 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Update: Lake Bank Erosion Project

Mr. Rom reported that the Lake Bank Erosion Project was fully completed at the end of July. The District Engineer inspected the work and indicated that the work was done appropriately and is in accordance with the scope of work in the Agreement.

A Board Member stated that some residents asked why the work did not include their property, which had the same problem. He asked if the County required the project.

Mr. Naim stated that the most affected areas were remediated, within the limits of what the CDD could afford. The project was for remediation, not beautification; the project’s goal was to maintain the property, the grade and the standard. Mr. Rom stated that structural issues on the bank were corrected; the work was paid for in full.

FOURTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2024/2025 Budget

A. Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2024-06, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Rom presented Resolution 2024-06. He reviewed the proposed Fiscal Year 2025 budget, which is unchanged since it was last presented. The final page shows the Board’s decision to decrease assessment levels by over \$500 compared to the Fiscal Year 2024 budget.

On MOTION by Mr. Flaherty and seconded by Ms. Naim, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Ms. Naim and seconded by Mr. Patrona, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Flaherty and seconded by Mr. Fuchs, with all in favor, Resolution 2024-06, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

On MOTION by Ms. Naim and seconded by Mr. Naim, with all in favor, Resolution 2024-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Presentation of Audited Financial Report for the Fiscal Year Ended September 30, 2023, Prepared by Grau & Associates

Mr. Rom presented the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2023 and accompanying disclosures. There were no findings, recommendations, irregularities or instances of noncompliance; it was an unmodified opinion, otherwise known as a clean audit.

A. Consideration of Resolution 2024-08, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2023

Mr. Rom presented Resolution 2024-08.

On MOTION by Ms. Naim and seconded by Mr. Flaherty, with all in favor, Resolution 2024-08, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2023, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting]

Mr. Rom presented the Memorandum detailing this new requirement and explained that newly adopted legislation requires special districts to establish goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives, publish an annual report on its website detailing the goals and objectives achieved, the performance measures and standards used, and any goals or objectives that were not achieved.

Mr. Rom stated that District Management and District Counsel collaborated on identifying Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability as the key categories to focus on for Fiscal Year 2025 and develop statutorily compliant goals for each.

Mr. Rom presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD and explained how the CDD will meet the goals. He stated the Reporting Form is due on December 1, 2025.

On MOTION by Mr. Flaherty and seconded by Ms. Naim, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.

EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of July 31, 2024

A. Check Detail

A Board Member asked for future agendas to include the check detail for all months between each Unaudited Financial Statements report.

B. Accounts Payable Invoices

These items were provided for informational purposes.

On MOTION by Mr. Flaherty and seconded by Mr. Patrona, with all in favor, the Unaudited Financial Statements as of July 31, 2024, were accepted.

NINTH ORDER OF BUSINESS

Approval of May 6, 2024 Regular Meeting Minutes

On MOTION by Mr. Flaherty and seconded by Mr. Naim, with all in favor, the May 6, 2024 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Ms. Smoker reminded the Board Members to complete the required four hours of ethics training by December 31, 2024 and to note completion of the requirement when filing Form 1 in 2025.

B. District Engineer: Schnars Engineering Corporation

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: October 7, 2024 at 6:30 PM**

- **QUORUM CHECK**

Discussion ensued regarding the future meeting dates, which are scheduled for January 6, 2025, April 7, 2025 and August 4, 2025.

Mr. Flaherty stated that he will not attend the October 7, 2024 meeting.

ELEVENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

TWELFTH ORDER OF BUSINESS

Supervisors' Requests

There were no Supervisors' requests.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Naim and seconded by Mr. Patrona, with all in favor, the meeting adjourned at 6:59 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair